

The Nainital Bank Limited
(Head Office: Seven Oaks Mallital, Nainital)

Date: 29th September, 2011

Tender for Printing of Bank's Calendars and Diaries for the year 2012.

Bank intends to print Calendars and Diaries for the year 2012.

Interested designers/printers are requested to submit themes in CD or hard paper alongwith quotation to Bank's Chief Operating Officer at Bank's Head Office within **20 days hereof.**

Details for Calendars:

1. Quantity - 27,000 (Approx)
2. Paper - Indian Art paper 135 GSM (Sinar Mass Paper)
3. Size - 18" (W) X 23" (L) with Colour picture of size 17" (W) X 12"(L) (Approx)

-6 Sheets with 2 months pictures and date in each sheet plus one fly leaf of 60 GSM.

4. Other details:

I. Binding - Steel Patti/Spiral Binding with one punch hole near the tag.

Rates of twin wire binding should also be quoted separately.

II. Packing - In the rolls of 25 each covered with Bamboo/Brown Paper.

III. Printing - Four Colour Offset Printing. However, the fly leaf will be printed in single colour wherein the names of Directors/Executives etc., shall be printed.
High end scanning (not in flat bed).
Stripping high quality. Proper designing.

Details of Diary:

1. Size - (a) 5.5" (W) X 8.8" (L)
(b) Executive Diary 7.0" (W) X 9.5" (L) with dates on either side of inside pages.
2. Quantity - Size (a) 2650 & Size (b) 400
3. Other Details:
 - Name and telephone No. of Bank's Directors & Executives and details of all branches in the beginning pages apart from other information pages.

Entire delivery shall be required to be effected by 15th December, 2010 at centers specified by the Bank.

Address for sending theme of Calendars & Sealed Quotation is as under:

**The Chief Operating Officer,
The Nainital Bank Ltd.
7 Oaks Building,
Mallital, Nainital-263001**

Security - Rs. 10,000/- in form of Demand Draft favouring Chief Operating Officer
The Nainital Bank Ltd. payable at Nainital.