

**THE NAINITAL BANK LIMITED**  
(Regd Office: G.B. Pant Road, Nainital)

**Application form for the post of RISK OFFICER in Officer's Grade/Scale- I / II**

To,  
The Chief Operating Officer  
The Nainital Bank Limited  
Head Office  
Seven Oaks, Mallital,  
**Nainital- 263 001**

AFFIX YOUR PASSPORT PHOTOGRAPH SIGN ACROSS	RECENT SIZE AND
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Dear Sir,

In response to your advertisement, I, hereby, submit my candidature application for the **post of Risk Officer in Officer's Grade/Scale- I or II**:

**1. FULL NAME IN BLOCK LETTERS**

(Leave one Box blank between two parts of your name)-Mr./Ms./Mrs.

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**2. FATHER'S NAME:**

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3. **DATE OF BIRTH:** DD 



 MM 



 YY

(Proof to be submitted along with application i.e. Xth certificate)

**Age as on 30.04.2023:**

Years \_\_\_\_\_ Months \_\_\_\_\_ Days \_\_\_\_\_

**4. ADDRESS FOR CORRESPONDENCE:** (Leave one box blank between two parts of your address) IN CAPITAL LETTERS

STATE		PINCODE

**5. CONTACT INFORMATION:**

STD CODE	TELEPHONE NO.	MOBILE NO.	EMAIL IDs*

**\*legible valid e-mail ID is compulsory.**

6. **PERMANENT ADDRESS** (Leave one box blank between two parts of your address)

	STATE																				PINCODE										

7. **NATIONALITY:** \_\_\_\_\_

8. MENTION **M** IN CASE OF MALE and **F** IN CASE OF FEMALE IN BOX:

(i) **GENDER:** MALE  FEMALE

MENTION **S** IN CASE OF SINGLE and **M** IN CASE OF MARRIED IN BOX:

(ii) **MARITAL STATUS:** SINGLE  MARRIED

9. **CATEGORY:** GEN  OBC  SC  ST

10. **Details of Educational/Professional Qualifications (As on 30.04.2023)**

[Please enclose self-attested photo copies of certificates in support of the claim]

Examination Passed	Name of Board/ University/Institute	Subjects studied	Year of Passing	Marks Obtained/ Out of	%of Marks
High School					
Intermediate					
<b>Essential Qualification-</b> MBA (Finance)/ Master Degree in (Mathematics/ Statistics/ Econometrics) with min. 60% marks					
<b>Desirable Qualification-</b> JAIIB/CAIIB/FRM & Any other certification in Risk.					

11. **Experience Details as on 30.04.2023** (Please enclose copies of relevant Certificates): Give details of each assignment undertaken by you. (**Essential-**

- Scale-I:** - Minimum 2 years of post-qualification experience of working in the units of a Bank/ FIs/ NBFCs out of which minimum, out of which minimum 1 year of experience at Risk Management Department dealing with Operational/Credit Risk.
- Scale-II:** Minimum 3 years of post-qualification experience of working in the units of a Bank/ FIs/ NBFCs out of which minimum 2 years of experience should be of having worked as Officer Grade I or equivalent in the Risk Management Department of a Bank/ Financial Institution dealing with Operational/Credit Risk. The candidate should have working knowledge management of Internal Controls; Process & IT controls can also be considered. Proficiency in MS Excel/SQL will be an added advantage.)

Name of the Organization	Designation	Duration of Service	Key Responsibilities handled	Reasons for leaving	Last Drawn Salary

12. **Give names of two references** with their address, telephone numbers and email address.

Name of the Referee	Designation & Name of the Organization	Present Address	Mobile Number & e-mail Id

13. **ANY OTHER ADDITIONAL INFORMATION:** (Extracurricular activities including awards, achievements etc.)

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### DECLARATION

I hereby certify that the information furnished heretofore are correct to the best of my knowledge and belief. Nothing material has been concealed nor any thing contained heretofore is false in any manner. I am aware, that in case, any of the information is found false subsequently, I shall be liable to be terminated / dismissed immediately from Bank's service without any service benefit and without notice or reason therefor, subject to other consequential legal actions.

I also understand that if I do not fulfill the eligibility criteria as stipulated in the advertisement, Bank shall be at liberty to reject my application, without any written communication in this regard.

I have read and understood terms & conditions in the advertisement given by the Bank.

Name: \_\_\_\_\_  
Place: \_\_\_\_\_  
Date: \_\_\_\_\_

\_\_\_\_\_  
**SIGNATURE OF APPLICANT**

### **Important:**

**\*Please ensure to fill your valid e-mail ID at Point No. 5 which is compulsory, failing which application shall be rejected straightway.**

Incomplete application in any manner that is to say- application not filled properly, without Photograph, Signature, Proofs of Date of Birth and Educational Qualification/ Professional Qualification, Experience, without valid e-mail ID, Phone/ mobile number, etc., and received after expiry of stipulated date shall be rejected at the sole responsibility of the candidate.