

# Empanelment of Vendors for Supply & Installation of Computer Hardware, Software & Peripherals

## 1. Introduction

The Nainital Bank Ltd., one of the premier scheduled commercial banks, has successfully transformed itself into a modern age bank to cater its customers efficiently and effectively. Presently, the Bank has 139 branches operating in Uttaranchal, Uttar Pradesh, Delhi, Haryana and Rajasthan.

To meet its various computer related requirements on ongoing basis, the Bank invites applications on prescribed proforma (Annexure-1) from technically competent and financially sound Vendors for empanelment for supply, installation and commissioning of computer hardware / software, operating software and peripherals.

Bank in general purchases following items from empaneled vendors after calling quotes as and when required.

1. Servers
2. Desktops
3. Laptop
4. Dot Matrix Printer
5. Line Matrix Printer
6. Flatbed Scanner
7. Storage devices
8. On-line UPS (1 KVA to 10 KVA) / Offline UPS 600 VA or higher
9. Microsoft Windows software like Windows 10 Professional or Higher, Window Office 2016 of Higher; Windows Server 2016 (Standard Edition) or Higher, MS SQL Server 2016 (Standard Edition) or Higher
10. Network Cabling items like 8/16 port switch; UTP cable; I/O box; Jack Panel; 6U/9U Rack; patch cord; etc.
11. E-stamping printers like HP LaserJet pro 400 M401D
12. LaserJet Printer like HP LaserJet 1020
13. CTS scanners like Canon CR190i UV, ARCA LS 150 UV with 100 DPM speed, etc.
14. Other related consumables items

## 2. Vendors' Eligibility Criteria

### 1) Status of Vendor

The vendor should be the manufacturer of PCs, Servers, Printers, and Peripherals or authorized Indian supplier of these hardware/software items. Authorization letters from/on behalf the Original Equipment Manufacturers (OEMs) to this effect should be furnished.

### 2) Financial status

Turnover of the bidder from sale of computer hardware/software, peripherals, operating Systems, application software etc., in India should not be less than Rs 50 lac (Fifty Lac) during the last financial year (2018-2019). The balance sheet of the vendor should show profit during last 3 years.

Audited Balance Sheet (provisional, if not audited for 2018-19) and Profit & Loss Account documents for the years 2016-17, 2017-18 and 2018-19 should be enclosed.

### 3) Reliability/Quality of the Hardware

Since the hardware items shall be installed at critical sites, the items so offered should be robust and reliable, as per technical specifications.

Vendor should have capability to provide onsite support and services at the branch/office locations of the Bank.

Any vendor who has been banned by any Bank for such supplies for any reason viz. delay in supply of equipments, delay in providing in-time after-sales support at the site, or frequent breakdown of supplied hardware, etc. shall not be eligible for empanelment.

Bank reserves the right to accept or reject any or all applications without assigning any reason and without incurring any obligation to inform the concerned vendor of the ground for Bank's action.

.....

**The Nainital Bank Ltd.**  
(Regd. Office : G.B. Pant Road, Nainital)

Application form to be submitted for the purpose of Empanelment of Vendors for supply & installation of Computer Hardware, Software and Operating Software and peripherals.

Sr.	Information required	Information to be filled by the vendor		
1.	Name of the vendor			
2.	Year of starting operations			
3.	Constitution of the vendor, i.e., Limited Company, Private Limited Company, Partnership, Sole Proprietorship, or any other type			
4.	<b>OEM /OEM authorization for (list the products like computer hardware / software / printer etc)</b>			
5.	Vendor's registered address			
6.	Vendor's corporate address			
7.	Name(s) of partner(s), if applicable			
8.	Address (es) of partner(s), if applicable			
9.	Name(s) of the authorized executive(s)			
10.	E-mail address (es) of authorized representative(s)			
11.	Phone nos. of authorized representative(s)			
12.	Fax nos. of authorized representative(s)			
		During FY 2016-17	During FY 2017-18	During FY 2018-19
13.	Net Profit (Rs. in lac)			
14.	Total Turnover (Rs. in lac)			
15.	Revenue earned from sale of Servers and PCs (Rs. in lac) etc.			
16.	Support and service experience (list the names of Institutes)			
17.	Enclosures			

The application is submitted in response to your advertisement for empanelment in newspaper and website <https://www.nainitalbank.co.in/english/tender.aspx> . The information submitted is true to the best of my/our knowledge.

**Signature and Seal (Authorized Signatory)**

**Name -**

**Destination-**

**Vendor/ Company Name-**

**Date:**