



**THE NAINITAL BANK LIMITED**  
(Regd. Office: G.B. Pant Road, Nainital)

**Notification for the post of Chief Information Security Officer (CISO) in Grade/Scale-IV/V.**

The Nainital Bank Limited is around a century old Private Sector Scheduled Commercial Bank established in the year 1922 by Bharat Ratna Late Pt. Govind Ballabh Pant and few other prominent personalities of Nainital.

With a glorious track record since 1973, Nainital Bank Limited is the only Scheduled Commercial Bank of Uttarakhand with 98.57% of its shareholding with Bank of Baroda, operating its Head Office from Nainital. At present the Bank has 03 Regional Offices one each at Haldwani, Dehradun and Noida with a network of 171 branches across 05 states of North India namely Uttarakhand, Uttar Pradesh, Delhi, Haryana and Rajasthan.

**The Nainital Bank Limited invites applications for the post of CISO in Grade/Scale-IV/V**

**1. Eligibility Criteria / Job Profile:**

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|---|---------------------------------------|---|--|
| 1 | <b>Post Name</b>                      | : | Chief Information Security Officer (CISO)  |
| 2 | <b>No. of Post and Location</b>       | : | One (1) at Bank's CISO Office, Haldwani  |
| 3 | <b>Nature of Employment</b>           |   | Regular  |
| 4 | <b>Age As on 31.08.2024</b>           | : | Not more than 50 years of age.   |
| 5 | <b>Qualification &amp; Experience</b> | : | <p>Bachelor / Master Engineering Degree or its equivalent in following discipline recognized by Government of India or its Regulatory bodies.</p> <p>a. Computer Science / Computer<br/>b. Information Technology<br/>c. Electronics &amp; Communication<br/>d. Equivalent Courses related to Cyber Security Field.</p> <p>The candidate should have one of the following certificates for being eligible for the post:</p> <p>a. Certified Information Systems Security Professional (CISSP)<br/>b. Certified Information Security Manager (CISM)<br/>c. Certified Chief Information Security Officer (CCISO)<br/>d. Certified Information Systems Auditor (CISA)</p> <p><b>Experience :</b></p> <p>The IT related work experience of minimum 15 years of which at least 10 years should be in the core domain area of Information security in financial Organisations.</p> <p>OR</p> <p>The minimum 12 year work experience in handling IT related functions in Scheduled Commercial Banks of which minimum 4 year experience in the core domain area of Information Security at Senior Management Level (Scale IV &amp; above).</p> |
| 6 | <b>Selection Process</b>              |   | <ul style="list-style-type: none"><li>The applications received from the candidates will be screened and shortlisted on the basis of eligibility and relevant experience.</li><li>The requisite number of shortlisted candidates will be called for interview for final selection.</li></ul>   |

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|---|--------------------|--|--|
|   |                    |  | <ul style="list-style-type: none"> <li>• The final selection will be made on the basis of eligibility, experience, qualification and performance during Personal Interview.</li> <li>• The Personal interview will be conducted by a committee constituted for the purpose.</li> <li>• Mere satisfying the eligibility norms do not entitle a candidate to be called for interview.</li> <li>• The Bank reserves the right to reject any application not suitable to the Bank's requirement without assigning any reason whatsoever and call only the requisite number of candidates out of those who fulfill the eligibility criteria as required for the post.</li> </ul>  |
| 7 | <b>Job Profile</b> |  | <ul style="list-style-type: none"> <li>• CISO will be responsible for bringing to the notice of the Board/IT Sub-Committee of the Board about the vulnerabilities and Cyber/IT Security risk the bank is exposed to.</li> <li>• CISO by virtue of his role as member secretary of information security and/or related committee(s), if any, may ensure inter alia, current/emerging cyber/IT threats to banking (including payment systems) sector and the bank's preparedness in these aspects, are invariably discussed in such committee(s).</li> <li>• CISO's office shall manage and monitor Security Operation Centre (SOC) and drive cyber/IT security related projects. It can have a dotted relation with CIO/CTO for driving such projects.</li> <li>• CISO should coordinate the activities pertaining to Cyber Security Incident Response Teams (CSIRT) within the bank.</li> <li>• CISO shall develop cyber/IT security KRIs and KPIs and get an independent assessment of the same including its coverage at least on a quarterly basis</li> <li>• CISO shall have a robust working relationship with CRO to enable holistic risk management approach. To this effect, CRO may be invited to information security committee meetings. CISO may be a member of committees on operational risk where IT/IS risk also discussed</li> <li>▪</li> <li>• CISO'S Prime responsibility is for driving and ensuring compliance of Circulars issued by RBI/CSITE/IFTAS/CERTIN on cyber /IT security framework as issued from time to time and other related extant instructions.</li> <li>• CISO shall responsible for monitoring of the entire IT setup of the bank from IT Security perspective Review the policies/contents of IT Security policies of the Bank.</li> <li>• Any other related duty assigned from time to time.</li> </ul> |

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|----|----------------------------|--|---|
| 8  | Remuneration               |  | Salary and allowances will be as per applicable Cadre equivalent to Nainital Bank (AVP/VP) i.e Officers Scale-IV/V of the IBA Pay scale as the case may be  |
| 9  | Other Conditions           |  | The contract will be subject to satisfactory completion of all Pre-employment formalities including Medical examination, Reference checks, Police Verification and verification of testimonials etc., as prescribed by the Bank |
| 10 | Amount of Bond & Probation |  | Rs.4.00 Lakhs & 2 years   |

### Important Instructions:

#### 1. How to apply:

- The candidates applying for the post must submit their application by post to “**Chief Operating Officer, The Nainital Bank Limited, Head Office, 7 Oaks Building, Nainital-263001**” in the prescribed format (as given below this notification).
- The recent photograph is to be pasted at the appropriate place and application should be signed by the candidate. Incomplete and illegible applications will be rejected.
- The cover containing the application should be super scribed with the name of the post applied for i.e. **‘APPLICATION FOR THE POST OF CHIEF INFORMATION SECURITY OFFICER (CISO) in Grade/Scale-IV/V.**
- The following documents should be submitted along with the application.
  - Proof of age (copy of passing Secondary/High School/10th standard Certificate or Higher Secondary School /12<sup>th</sup> Standard Certificate mentioning the DOB).
  - Copy of Certificates and Mark sheets in respect of qualifications (essential and desirable) acquired.
  - Appropriate document(s) in support of experience.
  - Medical Fitness certificate.

#### 2. General rules:

- Application format is appended below. Candidate should apply strictly in conformity with the format as prescribed.
- **Candidates should enclose copies of the relevant certificate/s (in support of age, educational qualification) and appropriate documents in support of the experience, with the application.** Their candidature will be considered on the strength of the information declared in the application and the copies of certificates/ documents submitted therewith. If at any stage it is found that any information furnished in the application is false/incorrect or if according to the Bank, the candidate does not satisfy the eligibility criteria, his/her candidature/appointment is liable to be cancelled/terminated at Bank’s sole discretion.
- Canvassing in any form will be a disqualification.
- In all matters regarding eligibility, conduct of interviews, assessment, prescribing minimum qualifying standards in interview, communication of result, the Bank’s decision shall be final and binding on the candidates and no correspondence shall be entertained in this regard.
- Candidate will have to produce discharge certificate from the present employer, if any at the time of joining in The Nainital Bank Limited.
- Any resultant dispute arising out of this advertisement shall be subject to the sole jurisdiction of the Courts situated at Nainital only.
- Corrigendum, if any, issued on the above advertisement, will be published only on the Bank’s website [www.nainitalbank.co.in](http://www.nainitalbank.co.in).
- Mention of e-mail ID of candidate, applying for the vacancy is compulsory (Please refer Serial No. 5 of application). Application without e-mail Id shall be rejected as all communication in this regard to all eligible candidates shall be made by the Bank through e-mail only.

3. **Closing date:** The application, enclosing all prescribed documents should reach the Bank's Head Office, Nainital on or before **31.10.2024**. The Bank will not be responsible for any delay in receipt of application/s or loss thereof in postal transit.

**Vice President (HRM)**  
**The Nainital Bank Limited**  
**Head Office, Seven Oaks,**  
**Mallital, Nainital- 263001 (Uttarakhand)**  
**Place- Nainital**