



THE NAINITAL BANK LIMITED
(Regd. Office: G.B. Pant Road, Nainital)

Notification for Recruitment of Chief Risk Officer (CRO) on Contract Basis

The Nainital Bank Limited is around a century old Private Sector Scheduled Commercial Bank established in the year 1922 by Bharat Ratna Late Pt. Govind Ballabh Pant and few other prominent personalities of Nainital.

With a glorious track record since 1973, Nainital Bank Limited is the only Scheduled Commercial Bank of Uttarakhand with 98.57% of its shareholding with Bank of Baroda, operating its Head Office from Nainital. At present the Bank has 03 Regional Offices one each at Haldwani, Dehradun and Noida with a network of 154 branches across 05 states of North India namely Uttarakhand, Uttar Pradesh, Delhi, Haryana and Rajasthan.

The Nainital Bank Limited invites applications for the appointment of Chief Risk Officer (CRO) on contract basis

1. Eligibility Criteria / Job Profile:

1	Post Name	:	CHIEF RISK OFFICER
2	No. of Post and Location	:	ONE (1) at Bank's Head Office, Nainital
3	Nature of Employment		On contract basis for a period 3 years subject to annual review, extendable by one year at a time, subject to a maximum term of 5 years. The contract shall be terminable by either of the parties by three months' notice or compensation in lieu thereof.
4	Age As on 31.01.2021	:	Minimum – 35 Years Maximum- 55 years
5	Qualification	:	<u>Essential Qualification:</u> Graduate Degree with: 1. Professional certification in Financial Risk Management from Global Association of Risk professionals. OR 2. Professional Risk Management Certification from PRMIA Institute. OR 3. Three years' experience as CRO in such regulated lender(s) in respect of which there is regulatory requirement of appointing CRO with Board approval. <u>Desirable additional Qualification:</u> Preference will be given to the candidates having:- 1. Holder of Chartered Financial Analyst awarded by CFA Institute, OR 2. Designated Chartered Accountant by the Institute of Chartered Accountant of India or equivalent abroad, OR 3. Designated as a Cost and Management Accountant by the Institute of Cost Accountant of India or equivalent abroad.

6	Work Experience	:	<p>Desirable experience:</p> <p>Preference will be given to the candidates having experience in Corporate Credit and Risk Management at the level of Manager/ Senior Manager in one or more Banks/ FIs., or having similar role and responsibilities in one or more regulated lending entity. Good understanding of market risk and / or liquidity management and /or operational risk, with exposure to analytics being an added desirable experience.</p>
7	Selection Process		<ul style="list-style-type: none"> ➤ The applications received from the candidates will be screened and shortlisted on the basis of eligibility and relevant experience. ➤ The requisite number of shortlisted candidates will be called for interview for final selection. ➤ The final selection will be made on the basis of eligibility, experience, qualification and performance during Personal Interview. ➤ The Personal interview will be conducted by a committee constituted for the purpose. ➤ Mere satisfying the eligibility norms do not entitle a candidate to be called for interview. ➤ The Bank reserves the right to reject any application not suitable to the Bank's requirement without assigning any reason whatsoever and call only the requisite number of candidates out of those who fulfill the eligibility criteria as required for the post.
8	Job Profile	:	<ul style="list-style-type: none"> ➤ Responsible for overall supervision of Risk Management function of the Bank. ➤ Ensuring continuous improvement in the RiskManagement Practices/policies of the Bank. ➤ Framing and Reviewing the Risk Management policies like Credit Risk, Operational Risk including IT related risk, Fraud Risk, Fund Transfer Pricing, Market Risk, Operational Risk and Asset Liability Management. ➤ Acting as the Convener of the Credit Risk Management Committee (CRMC), Asset Liability Management Committee (ALCO) and Internal Risk Management Committee (IRMC) ➤ Responsible for business continuity planning framework of the Bank and will be the convener of the BCP Committee. ➤ Developing and managing a comprehensive Risk Policy and to ensure that it is within the framework of RBI regulations and BASEL norms. ➤ Any other similar work entrusted by the Bank from time to time. ➤ In addition to the above, the job role of Chief Risk Officer includes adhering to the guidelines as per the RBI circular No. DBR.BP.BC NO. 65/21.04.103/2016-17 dated 27.04.2017. <p>The Chief Risk Officer will be directly reporting to the Chairman & Chief Executive Officer of the Bank.</p>
9	Remuneration		<p>Salary and allowances will be as applicable in Grade/ Scale IV of the Bank as under:</p> <p>Basic Pay in the running scale starting from 76010-2220/4-84890-2500/2-89890 and applicable allowances and admissible perks.</p>
10	Miscellaneous		<p>The contract will be subject to satisfactory completion of all Pre-employment formalities including Medical examination, Reference checks, Police Verification and verification of testimonials etc., as prescribed by the Bank.</p>

Other Important Instructions:

1. How to apply:

- The candidates applying for the post must submit their application by post to “**Chief Operating Officer, The Nainital Bank Limited, Head Office, 7 Oaks Building, Nainital-263001**” in the prescribed format (as given below this notification).
- The recent photograph is to be pasted at the appropriate place and application should be signed by the candidate. Incomplete and illegible applications will be rejected.
- The cover containing the application should be super scribed with the name of the post applied for i.e. **'APPLICATION FOR THE POST OF CHIEF RISK OFFICER.'**
- The following documents should be submitted along with the application.
 - Proof of age (copy of passing Secondary/High School/10th standard Certificate or Higher Secondary School /12th Standard Certificate mentioning the DOB).
 - Copy of Certificates and Mark sheets in respect of qualifications (essential and desirable) acquired.
 - Appropriate document(s) in support of experience.

2. General rules:

- Application format is appended below. Candidate should apply strictly in conformity with the format as prescribed.
- **Candidates should enclose copies of the relevant certificate/s (in support of age, educational qualification) and appropriate documents in support of the experience, with the application.** Their candidature will be considered on the strength of the information declared in the application and the copies of certificates/ documents submitted therewith. If at any stage it is found that any information furnished in the application is false/incorrect or if according to the Bank, the candidate does not satisfy the eligibility criteria, his/her candidature/appointment is liable to be cancelled/terminated at Bank's sole discretion.
- Canvassing in any form will be a disqualification.
- In all matters regarding eligibility, conduct of interviews, assessment, prescribing minimum qualifying standards in interview, communication of result, the Bank's decision shall be final and binding on the candidates and no correspondence shall be entertained in this regard.
- Candidate will have to produce discharge certificate from the present employer, if any at the time of joining in The Nainital Bank Limited.
- Any resultant dispute arising out of this advertisement shall be subject to the sole jurisdiction of the Courts situated at Nainital only.
- Corrigendum, if any, issued on the above advertisement, will be published only on the Bank's website www.nainitalbank.co.in.
- Mention of e-mail ID of candidate, applying for the vacancy is compulsory (Please refer Serial No. 5 of application). Application without e-mail Id shall be rejected as all communication in this regard to all eligible candidates shall be made by the Bank through e-mail only.

3. **Closing date:** The application, enclosing all prescribed documents should reach the Bank's Head Office, Nainital on or before **08.03.2021**. The Bank will not be responsible for any delay in receipt of application/s or loss thereof in postal transit.

Vice President (HRM)

The Nainital Bank Limited

Head Office, Seven Oaks,

Mallital, Nainital- 263001 (Uttarakhand)

Place- Nainital

Date- 09.02.2021

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12. Give names of two references with their address, telephone numbers and email address.

Name of the Referee	Designation & Name of the Organization	Present Address	Mobile Number & e-mail Id

13. Any Other Additional Information: (Extracurricular activities including awards, achievements etc.)

DECLARATION

I hereby certify that the information furnished heretofore are correct to the best of my knowledge and belief. Nothing material has been concealed nor is anything contained heretofore false in any manner. I am aware, that in case, any of the information is found false subsequently, I shall be liable to be terminated / dismissed immediately from Bank's service without any service benefit and without notice or reason therefor, subject to other consequential legal actions.

I also understand that if I do not fulfill the eligibility criteria as stipulated in the advertisement, Bank shall be at liberty to reject my application, without any written communication in this regard.

I have read and understood terms & conditions in the advertisement given by the Bank.

Place: _____

Date: _____

SIGNATURE OF APPLICANT

Important:

***Please ensure to fill your valid e-mail ID at Point No. 5 which is compulsory, failing which application shall be rejected straightway.**

Incomplete application in any manner that is to say- application not filled properly, without Photograph, Signature, Proofs of Date of Birth and Educational Qualification/ Professional Qualification, Experience, without valid e-mail ID, Phone/ mobile number, etc., and received after expiry of stipulated date shall be rejected at the sole responsibility of the candidate.

