

**THE NAINITAL BANK LIMITED**  
(Regd. Office: G. B. Pant Road, Nainital)

**Tender for Printing of Bank's Calendars and Diaries for the Year - 2020**

Bank intends to print Calendars and Diaries for the Year - 2020.

Interested designers/printers are requested to submit themes in CD or on hard paper along with quotation to Associate Vice President (Planning), at Bank's Head Office within 15 days hereof (i.e. up to **29<sup>th</sup> October, 2019**).

**Details of Calendars:**

- 1. Quantity** : (i) 20,000 Nos.  
**2. Paper** : Indian Art paper 130 GSM (Sinarmas Paper)  
**3. Size** : 18" (W) x 23" (L) with Color picture of Size 18" (W) x 12" (L)  
(approx.) - 06 Sheets with 02 months picture and date in each Sheet plus one fly leaf of 60 GSM.
- 4. Other Details** :
- (a) Binding** : (20,000 Nos.) Steel Patti with one punch hole near the tag  
(Steel Patti & Tag Color – Dark Blue).
- (b) Packing** : In the rolls of **25 each** covered with Bamboo/Brown paper.
- (c) Printing** : Four Color Offset printing. However, the fly leaf will be printed in single colours.  
High end scanning (not in flat bed).  
Stripping high quality. Proper designing.
- (d) All Sundays, 02<sup>nd</sup> & 04<sup>th</sup> Saturday and 26<sup>th</sup> January, 15<sup>th</sup> August and 02<sup>nd</sup> October** should be highlighted in **RED** color.

**Details of Table Calendars:**

- 1. Quantity** : 7,000 Nos.  
**2. Paper** : Indian Art paper 250 GSM.  
**3. Size** : 7" (W) x 8.5" (L) with Color picture of Size 7" (W) x 4" (L)  
(approx.) - 06 Sheets with 02 months picture and date in each Sheet plus one fly leaf of 120 GSM.
- 4. Other Details** :
- (a) Binding** : (7,000 Nos.) With Wiro-binding on the top, with hard bound stand. Stand to be laminated
- (b) Packing** : In the set of **25 each** covered with Bamboo/Brown paper.
- (c) Printing** : Both side Four Color printing. However, the fly leaf will be printed in single colours. High end scanning (not in flat bed).  
Stripping high quality. Proper designing.
- (d) All Sundays, 02<sup>nd</sup> & 04<sup>th</sup> Saturday and 26<sup>th</sup> January, 15<sup>th</sup> August and 02<sup>nd</sup> October** should be highlighted in **RED** color.

**Details of Diaries:**

- 1. Size** : (i) Executives - 8.50" (W) x 11.00" (L) with two dates on either side of inside pages.
- 2. Quantity** : (i) **3,500 Nos.**
- 3. Other Details** : (i) Name and Contact Numbers of Bank's Directors & Executives and details of all branches should be printed in the beginning pages from other information pages.

**Delivery – Entire delivery shall be required to be effected by 20<sup>th</sup> December, 2019 for both Calendars & Diaries at SIX Centers specified by the Bank.**

**Address for sending themes of Calendars & Diaries sealed quotation is as under:-**

The Associate Vice President (Planning), The Nainital Bank Limited, 07 Oaks Building, Mallital, Nainital, UTTARAKHAND - 263001.

**Security – Rs. 25,000/-** in form of Demand Draft only favoring The Nainital Bank Limited, payable at Nainital for printing.

**Date : 15/10/2019**

**Chief Operating Officer**