

THE NAINITAL BANK LIMITED
(Regd. Office: G. B. Pant Road, Nainital)

Tender for Printing of Bank's Calendars and Diaries for the Year - 2021

Bank intends to print Calendars and Diaries for the Year - 2021.

Interested designers/printers are requested to submit themes in CD or on hard paper along with quotation to Vice President (Planning), at Bank's Head Office within 15 days hereof (i.e. up to **15th November, 2020**).

Details of Calendars:

- 1. Quantity** : (i) **25,000** Nos.
- 2. Paper** : Indian Art paper 130 GSM (Sinarmas Paper)
- 3. Size** : 18" (W) x 23" (L) with Color picture of Size 18" (W) x 12" (L) (approx.) - 06 Sheets with 02 months picture and date in each Sheet plus one fly leaf of 60 GSM.
- 4. Other Details** :
 - (a) Binding** : (**25,000** Nos.) Steel Patti with one punch hole near the tag (Steel Patti & Tag Color – Dark Blue).
 - (b) Packing** : In the rolls of **25 each** covered with Bamboo/Brown paper.
 - (c) Printing** : Four Color Offset printing. However, the fly leaf will be printed in single colours.
High end scanning (not in flat bed).
Stripping high quality. Proper designing.
- (d) All Sundays, 02nd & 04th Saturday and 26th January, 15th August and 02nd October** should be highlighted in **RED** color.

Details of Table Calendars:

- 1. Quantity** : **5,000** Nos.
- 2. Paper** : Indian Art paper 250 GSM.
- 3. Size** : 7" (W) x 8.5" (L) with Color picture of Size 7" (W) x 4" (L) (approx.) - 06 Sheets with 02 months picture and date in each Sheet plus one fly leaf of 120 GSM.
- 4. Other Details** :
 - (a) Binding** : (**5,000** Nos.) With Wiro-binding on the top, with hard bound stand. Stand to be laminated
 - (b) Packing** : In the set of **25 each** covered with Bamboo/Brown paper.
 - (c) Printing** : Both side Four Color printing. However, the fly leaf will be printed in single colours. High end scanning (not in flat bed).
Stripping high quality. Proper designing.
- (d) All Sundays, 02nd & 04th Saturday and 26th January, 15th August and 02nd October** should be highlighted in **RED** color.

Details of Diaries:

- 1. Size** : (i) Executives - 8.50" (W) x 11.00" (L) with two dates on either side of inside pages.
- 2. Quantity** : (i) **3,500** Nos.
- 3. Other Details** : (i) Name and Contact Numbers of Bank's Directors & Executives and details of all branches should be printed in the beginning pages from other information pages.

Delivery – Entire delivery shall be required to be effected by 15th December, 2020 for both Calendars & Diaries at SIX Centers specified by the Bank.

Address for sending themes of Calendars & Diaries sealed quotation is as under:-

The Vice President (Planning), The Nainital Bank Limited, 07 Oaks Building, Mallital, Nainital, UTTARAKHAND - 263001.

Security – Rs. 25,000/- in form of Demand Draft only favoring The Nainital Bank Limited, payable at Nainital for printing.

Date : 31/10/2020

Vice-President(Planning)